Move-In / Move-Out Inspection Checklist

HonestMarginCo

Property address _____ **Unit** _____ **Tenant(s)** _____

Move-in date _____ **Move-out date** _____ **Landlord / agent** _____

Condition codes: N = new, G = good, F = fair, D = damaged. Take dated photos of anything marked F or D.

Living areas and kitchen

Item	Move-in	Move-out	Notes
Walls and ceiling			
Floors / carpet			
Windows and screens			
Blinds / curtains			
Lights and switches			
Outlets			
Cabinets and drawers			
Countertops			
Stove / oven			
Fridge			
Dishwasher			
Sink and taps			

Bathroom(s)

Item	Move-in	Move-out	Notes
Toilet			
Shower / bath			
Sink and vanity			
Mirror and cabinet			
Tiles and grout			
Fan / ventilation			

Bedroom(s) and other

Item	Move-in	Move-out	Notes
Bedroom 1			
Bedroom 2			
Bedroom 3			
Closets			
Smoke / CO detectors tested			
Heating / AC and filter			
Doors and locks			

Item	Move-in	Move-out	Notes
Outside areas, garage			
Keys / remotes handed over			
Meter readings			

Signatures

Tenant (move-in) _____ **Landlord (move-in)** _____

Tenant (move-out) _____ **Landlord (move-out)** _____